## **Day Care Providers Worksheet**

For the Tax Year\_\_\_\_\_

INCOME	<b>FOOD PROGRAM</b> # Meals Served (include all meals reimbursed or not)
Day Care:	January - June
Preschool:	Breakfast:
Registration:	Lunch:
Late Fees/Interest:	Dinner:
Food Program:	Snack: July - December
	Breakfast:
	Lunch:
	Dinner:
	Snack:
3	

PAYROLL – ways paid during the year	
Providers Children:	
Regular Employees:	
Substitutes (when you are not on the premises):	

Expenses	
Advertising	
Arts and Crafts	
Baby Supplies	
Bedding	
Books	
Bottled Water	
Cable Television	
Cleaning	
Computer Games	
Computer Supplies	
Day Care Insurance	
Decorations	
Diapers	
Dues	

Education	
Educational Toys	
Field Trips	
Film	
First Aid	
Garage Sale Items	
Gifts	
Household Supplies	
Janitorial	
Kitchen Supplies	
Laundry	
Learning Aids (animal)	
Legal Fees	
License Fees	
Linens	

Office Supplies	
Online Fees	
Paper Products	
Party Supplies	
Payroll Taxes	
Preschool Materials	
Repairs (100%)	
Replacements	
Required Licenses	
Safety	
Security	
Small Appliances	
Tax Preparation	
Telephone-accessories	
Telephone-cell phone	

Telephone-pager	
Telephone-second line	
Toys	
Video-purchase	
Video-rental	
Yard Maintenance	
Yard Toys	
Mileage	
Education Mileage	
Field Trip Mileage	
School Pick	
Up/Delivery	
Shopping Mileage	
Big Items – 100% Day Care	
Computers	
Computers	

Swing Sets		
Televisions		
VCRs		
Allocated Items		
Appliances		
Washer and Dryer		
Beds		
Furniture		
Business Use of Home		
Business Use of Ho	me	
Business Use of Ho Day Care Hours	ome	
Day Care Hours  Mortgage Interest – 1 <sup>st</sup>	ome	
Day Care Hours	ome	
Day Care Hours  Mortgage Interest – 1 <sup>st</sup>	ome	
Day Care Hours  Mortgage Interest – 1 <sup>st</sup> 2 <sup>nd</sup>	ome	
Day Care Hours  Mortgage Interest – 1 <sup>st</sup> 2 <sup>nd</sup> Home	ome	
Day Care Hours  Mortgage Interest – 1 <sup>st</sup> 2 <sup>nd</sup> Home  Equity	ome	

Real Estate Tax	
Insurance	
Rent	
Allocated Home Costs	
Cleaning Service	
Electric	
Garbage	
Gas	
Maintenance	
Painting	
Repairs-External	
Repairs-Internal	
Repairs-Yard	
Water	
Wood or Pellets	

Please use the space below to write down any questions, comments and/or additional figures which you feel you will need during the tax interview.